



# Neosho Bands High School Handbook 2023-2024



Neosho High School Band • 511 Neosho Boulevard • Neosho, MO 64850  
[Neoshoband.com](http://Neoshoband.com)

(417) 451-8674 Instrumental Music Office  
On Facebook - Neosho Wildcat Band  
**CALENDAR - [Neoshoband.com](http://Neoshoband.com)**

Mr. Duffield, Director of Instrumental Music / Percussion—[duffielddan@neoshosd.org](mailto:duffielddan@neoshosd.org)  
Mr. Brown, Jazz / Woodwinds—[browndustin@neoshosd.org](mailto:browndustin@neoshosd.org)  
Mrs. Gorman, Junior High / Woodwinds---[gormanerica@neoshosd.org](mailto:gormanerica@neoshosd.org)  
Mr. Robertson, Middle School / Brass—[robertsonmatt@neoshosd.org](mailto:robertsonmatt@neoshosd.org)



## STUDENT HANDBOOK

### DUTIES OF THE BAND MEMBER

- Be on time to *all* rehearsals and performances. **EARLY IS ON TIME—ON TIME IS LATE.**
- When entering the rehearsal setting, get your instrument, go directly to your location and start a quality warm-up.
- When the director or staff member steps on the podium or asks for your attention, all talking should cease.
- Come to rehearsal with a **GOOD ATTITUDE.**
- There is no excess playing (horsing around on the instrument); only good tone and current literature.
- Make a real effort to improve on a daily basis and establish a **GOOD PRACTICE ROUTINE.**
- At the end of rehearsal, put all materials away in their proper place, sanitize area, wait till director dismisses you
- Maintain strong academic standing in all course work. **STAY ELIGIBLE!**
- Become responsible for and assume responsibility for your own actions.
- Show respect for yourself, other students, and those in authority.
- Read and play music with insight—have musical expectations and goals.
- NO gum, food, candy, or sugary drinks in rehearsal and performance areas.

### ATTENDANCE POLICY

Band members are expected to attend **ALL** rehearsals and performances they are assigned. Students should be on time for all band functions. Conflicts between band and other activities or events are the responsibility of the student. Rehearsal and performance schedules are given in advance so arrangements can be made. We do our best to avoid scheduling conflicts with other school activities, but sometimes this occurs. It is the policy of the band to assist students when conflicts occur within the scope of the band policy. Communication is very important! The directors will work with you, but you must communicate conflicts in a timely matter—the day of or day before the event is not considered a ‘timely matter’! Work is not an excuse for missing any band activity.

#### Absence from a Performance

Only in cases of *extreme* **Emergency or Personal Illness** will a person be excused from a performance. The director must approve ANY excused absences. Any absence (which is not brought to the directors’ attention *prior to the performance*) will be considered unexcused. In case of emergency/personal illness, students are to call the band office (417) 451-8674. Alternative assignments will be substituted as needed.

An unexcused absence from a performance will result in a failing grade for the performance. A make-up assignment will not be available in these instances.

Please avoid scheduling conflicts such as medical/dental appointments during scheduled rehearsal/practice/class times.

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Avoid *No Shows!* Whether for a performance or a rehearsal. The grade will be lowered, and the director may remove the student from future functions. Our ensembles are teams where everyone relies on each other to be present. We NEED appropriate communication for proper planning.

#### THE IMPORTANCE OF ATTITUDE AND DISCIPLINE

The greatest measurement of success for our organization is **attitude** and **discipline**. The kind of person that you are is an individual choice. It takes intense dedication to reach goals. Because of the nature of the organization, band discipline must be strict! Students should learn to discipline themselves to practice daily on fundamentals. The “right attitude” - choosing how you act and react in rehearsal, must be present along with sincerity, concentration, and dedication. Such attitudes and disciplines are the difference between a winning organization and a mediocre group, and often leads to future success outside of band. A student who is disrespectful through his/her conduct in band, another class, or on a trip, to ANY adult (teacher, chaperone, etc.) may be dismissed from the band program or may lose a privilege within the program

#### PARENTS’ RESPONSIBILITY TO THE BAND

It is the responsibility of every parent and guardian to see that the policies outlined in this handbook are followed and that the forms in the back are signed and returned. This states that you understand the policies, and that questions can be directed toward the directors. Each parent is responsible for the attendance of his/her child at all band functions. It is the responsibility of each parent to see that his or her child practices his/her instrument regularly. Additional assistance by parents is crucial to not only the success of our program but functioning in general!

#### HOW PARENTS CAN HELP

- Show interest in the music study of your child.
- Arrange a regular time for your child to practice, in a place that is quiet without interruption.
- Listen to performances of practice material, when asked to do so.
- Keep the instrument in good repair, and maintain it regularly.
- Extra reeds (minimum of 3)-woodwinds, valve oil and slide grease-brass, required sticks/mallets-percussion
- Ensure your student has a metronome!

- Be extra-careful with school-owned instruments. Repair costs are high!
- Teach your child to be prepared and on time to each rehearsal.
- Provide private lessons if possible!
- Buy a personal planner for marking important dates, for organization, and communication.
- Attend band activities, rehearsals, and performances.
- Notify the teacher if the student is to be absent for rehearsal.
- Refer to parent text alerts (text @neoshoHSbp to 81010 to signup)
- Attend booster meetings, concerts, games, and contests. Boosters help A LOT with feeding the band, uniform fitting, planning fundraisers, prop building and MUCH more.
- Keep this handbook in a safe place and refer to it often.
- \*\*\*Check the website for updates and information often. (www.neoshoBand.com)
- \*\*\*Turn in fundraising money and dues on time.

## RULES AND PROCEDURES

Miscellaneous (all year, regardless of “season”) – All school rules and policies will be enforced in addition to these.

- Chewing gum is not permitted during a rehearsal or in the indoor band facilities.
- Food and sugary drinks are not permitted in the indoor band facilities.
- Be in your seat, properly warmed up, and ready to begin on time.
- Respect authority and others, including their personal property.
- Drinking and drugs are strictly prohibited. All school district policies are in force during any band activity.
- Do not damage property nor equipment.
- Bus lists will be posted before each trip—you must ride the bus assigned and will not be allowed to change buses.
- All money turned in to the band director should be sealed in an envelope and labeled with student name, grade, and what the payment is for. If paying by cash (**make sure you get a receipt**)
- Students may practice in the band room or practice rooms before school, or after school, as long as a director is present to supervise.

## PRACTICE

As with any activity, you get out of it what you put into it. Band will not be “FUN” unless you sound good! You will sound good through practice. There are many values in the study of music as a discipline that transfer to other areas of life. Remember: *“practice doesn’t make perfect...perfect practice makes perfect!”*

- |  |   |
|--|---|
| -Pick a set time each day                                  | -Use a tuner during your practice session     |
| -Use our daily warm-ups & think “tone”                     | -Increase range (higher and lower notes)      |
| -Play some form of scales <u>at every practice session</u> | -Increase endurance                           |
| -Practice sight-reading                                    | -Use a metronome during your practice session |
| -Work on technique (articulation, accents, etc.)           | -Work on what you <b><u>DON’T</u></b> know    |

## USE OF THE BAND FACILITY

The use of band facilities before, after, and during school is a privilege. Students who abuse the facility will be disciplined accordingly. Any abuse or damage will be considered vandalism. There will be no horseplay (including, but not limited to: throwing of things, running, wrestling, etc.) in or around the band room. All percussion and guard equipment is off limits to anyone not specifically designated. **No storing of personal items!!! — the band room is**

**NOT a locker!!!!** Even though we have lockers in the band room, they are meant to store instruments and band items. Keep the room neat with everything in its place. If you get something out, put it back where it belongs. If you see that someone else has left something out, be a leader and put it where it belongs without complaining!

#### PRACTICE ROOMS/SMALL ENSEMBLE ROOM AREAS

The practice rooms and small ensemble rooms are meant strictly for practicing. These are not hang out areas. If you are not practicing, you must leave the area to allow others to practice without disruption. Be courteous and smart!

#### BAND OFFICES, PHONE, LIBRARY, WORKSHOP, STORAGE

The band office is private and is not to be entered by any student without permission from the director. All students should keep in mind that this is a place of business. If the door is shut, knock first. Telephone use should be kept to a minimum and is not for personal use. Ask permission before using. The library and uniform storage is to be used by the directors, boosters, and designated student band librarians. It is not available for student exploration. If you need to check out a solo, ensembles, or etude books, then see a director. Again, ask permission! The workshop will be where you can purchase reeds, sticks, mallets, or get quick needed repairs as needed. Check with a director for assistance in the workshop BEFORE rehearsal.

#### GRADING PROCEDURE

##### *Participation (Daily grade)*

This grade reflects the students' daily attendance, participation, preparation, and behavior during rehearsal. Every student should strive for quality at all times. (10 points per day)

##### *Performance*

Attendance for all concerts, performances, parades, large group festivals, and performances is **mandatory**. We are a team and need everyone present to perform well. Performances are a large part of a performance ensemble class. Performances are 100 points. Remember to check the calendar and website often to stay informed.

##### *Playing Tests*

Playing tests may include, but are not limited to; warm-up materials, scales, etudes, district audition music, music being prepared for upcoming performances, and memory preparation. These will be scheduled as needed. (20 points per test)

##### *Extra Credit*

If you need extra credit, you must speak to the director to work out details on how to earn the extra credit and how you need to document the time. The following are possibilities, and may assist with lettering points:

- Supervised practice before or after school
- Taking private lessons on your instrument
- Auditioning for honor bands
- Performing a solo or participate in a small ensemble at District Festival
- Attending a concert that features instrumental groups.
- Assist with maintenance of facilities, equipment, and other weekly duties
- Performing at additional pep band performances than assigned

## CONCERT BANDS

Participation in concert band is a pre-requisite of being in the band program. Students must have been enrolled in band in the previous year to participate in band. Exceptions may be made at the discretion of the director. Concert band will begin toward the end of the marching season with auditions to divide into two separate concert bands. Separate chair auditions and challenges may happen during the year.

## JAZZ BANDS

We have two performing jazz bands that meet as a class. The Studio Jazz band is an auditioned ensemble. The Stage Jazz band is meant for developing jazz students. Participation in concert band is a pre-requisite of being in either band. Certain exceptions may apply and are at the discretion of the director. Instrumentation is limited in the Jazz Ensembles. Students may look at a secondary instrument to work on with jazz band.

## WILDCAT PRIDE MARCHING BAND

The Wildcat Pride Marching Band is a co-curricular auditioned ensemble that is VERY physical and requires a high level of commitment. Additional rehearsal time is required OUTSIDE OF THE SCHOOL DAY to participate in this ensemble. This ensemble travels and competes often and is the most visual ensemble of the entire band program. Academic eligibility must be maintained according to the MSSHA guidelines as well as our district Wildcat Standards.

## CAMP

Camp will be held 2 and a half to three weeks before school starts. With immediate performances for the teacher kickoff, parent preview, and pride night. Rehearsals will last all day. All drum majors, section leaders, percussion and guard will also have camp before the full band camp. **Camp is required** of all students in the Wildcat Pride Band. Additional instructors are hired for this event. Approximately 14-16 weeks of normal rehearsal time is crammed into band camp so attendance is a must!

## ADDITIONAL REHEARSALS AND PERFORMANCE

After school rehearsals will be on select **evenings**. Students also may work out a weekly sectional time after school and will be encouraged to stay after to work with directors individually. Attendance at these rehearsals is required. See attendance policy. Students should dress for weather.

## UNIFORMS

- Each band uniform costs approximately \$400 to replace. It is imperative that each student treats his or her uniform with respect and pride. All uniforms must be handled and worn with care. **Lost or damaged uniform parts will be paid for by the student responsible.**
- Students are asked to pay band fees to help offset the cost of dry cleaning and maintenance.
- Uniforms will be kept in uniform storage during the offseason and on the band trailer during the season. A band parent will issue and check the uniforms prior to and after each event. Students will be taught how to properly hang the uniform—students must take the time to do this after every performance.
- Students may not get their uniform from the uniform room/cart/trailer unless they have specific permission.
- Students should not eat nor drink (water is acceptable) **while in uniform**.
- While in uniform/performance situations, the band will be dressed in uniform. Students may not take the band coats off unless told to do so by the director. Depending on temperature, the director may allow students to take band coats off IF everyone has the correct matching T-shirt underneath. Straps on the pants, and hats will be worn correctly at all times.

### *Uniform Requirements to be purchased by student (wind/percussion students only)*

- **Band T-shirt.** What will be worn under the uniform. This is a required part of the uniform. Parents may purchase t-shirts as well). 1 shirt included in the band fees.
- **Black athletic shorts**—These shorts are to be worn underneath the uniform. Students get in and out of uniform at the trailer, so the shorts and matching t-shirts are a must.
- **Black knee high socks**—The uniform pants are hemmed to a uniform length, which is shorter than what students are used to, the socks WILL show. You may choose to order socks during band camp for four dollars a pair.
- **Black Shoes and Black Gloves**—The shoes are ordered from the same company to ensure uniformity. Students may try on shoes before ordering to make sure they get the correct size. Orders for shoes will be taken during band camp.

### *Uniform Requirements to be purchased by student (color guard students only)*

- **Band T-shirt.** What will be worn when not in uniform. This is a required part of the uniform. Parents may purchase t-shirts as well). 1 shirt included in the band fees.
- **Color Guard Uniform**—With color guard being unique to the storyline of the show they will purchase a separate uniform fitted to them yearly not to exceed \$90 each year.
- **Make Up**—The director or color guard instructor will approve a makeup palette and how makeup & hair will be styled for the season.
- **Black Shoes and Black Gloves**—The shoes are ordered from the same company to ensure uniformity. Students may try on shoes before ordering to make sure they get the correct size. Orders for shoes will be taken early summer.

### *Inspection*

Prior to a performance, all band members will stand for inspection. Band members must pass inspection in order to perform. Veterans will help new members. The following will be checked:

- Clean uniform with correct hem
- Clean shoes
- Long black socks
- Hair correctly worn—all hair will be off the collar; longer hair must be put up in the hat, or styled correctly for the season. Hair will not be dyed with bright colors. Hair will need to have a natural hue to it if dyed (black, brown, blonde, or a natural red).
- Hat rim just above eyes.
- No Jewelry!! (do not get your ears pierced during marching band season!)
- Clean instruments

Uniform B will be our 2023 band shirt, khaki (tan) shorts, and tennis shoes which we use when the weather is warmer

- Students should also have plain blue jeans for when weather gets to be a little cooler
- Color guard will purchase uniforms/costumes tying into the show theme each year as an added expense

During concert season we will be in 'concert black'

BOYS – White button-down collared shirts (tucked in), black dress slacks, black dress shoes, black dress socks mid calf

GIRLS – White blouse and a black pencil skirt OR a black dress (knee-length or longer when sitting), dress shoes (prefer flats, or heels that are 3 inches or less).

## MARCHING REHEARSAL NEEDS

This is a list of items that you will need during band camp and EVERY Wildcat Pride rehearsal. Be sure to check your specific section's necessities because you may require items that other sections do not.

### EVERY BAND MEMBER MUST HAVE:

- LARGE Quality Water Jug: DRINK LOT'S of WATER!!!!
- Drawstring bag / back pack / carry-all bag with your name on it.
- Your own personal clean hand towel.
- 2" **Black** good quality 3-ring binder with window plus 25 clear sheet protectors (for 3-ring binder)
- 2 or more Pencil(s) ALWAYS HAVE A SHARP PENCIL AT EVERY REHEARSAL!!!
- Sunblock, hat, and sunglasses THE GOOD STUFF!!!
- Your personal Instrument and all the accessories needed for you to perform. (Including a music lyre and flip folder)
- Athletic Shoes with good foot support (no high-tops, boots or sandals of any kind!), and THICK athletic socks.
- Dressed in light colored, loose fitting athletic attire (School appropriate)
- A Healthy DAILY LUNCH. (PLEASE AVOID fried foods & soda during band camp)

### PERCUSSION:

- Snare sticks- Vic Firth MS5
- Tenor sticks- Vic Firth MT1A
- Bass sticks- MB1H, MB2H, or MB3H according to drum size.
- Your Own, Personal High Torque Drum Key - Pearl or Yamaha, NOT DIRECTOR'S!!
- White Stick Tape.

### FLUTES:

- Your Own personal tuning rod
- Cleaning/polishing cloth
- Your Own digital chromatic tuner/metronome. (CAN BE AN APP).

### ALL REED WOODWINDS (CLARINETS AND SAXOPHONES):

- Reeds (Van Doren Traditional Blue BOX of 10, No less than a #3 strength , no more than #4 strength)
- Cork Grease
- Your Own personal digital chromatic tuner/metronome (CAN BE AN APP).

### HIGH BRASS (TRUMPETS & MELLOPHONES):

- Bach 3C mouthpiece (Trumpet only)
- Own personal bottle of valve oil
- Your Own personal digital chromatic tuner/metronome (CAN BE AN APP).

### LOW BRASS (BARITONES & SOUSAPHONES):

- Own personal bottle of Blue juice valve oil.
- Your Own personal digital chromatic tuner/metronome.



#### COLOR GUARD:

- Guard gloves
- Flags
- Flag bag
- Rifle and any other equipment you may use

#### CONCERT BAND:

- Everyone needs their own digital metronome and tuner (can be apps on a phone)
- Everyone needs 2 mechanical pencils
- Everyone needs a black three ring binder with window insert and 25 page protectors
- Individual instrument needs as they come up (mutes, sticks/mallets, mouthpieces, etc.)

#### JAZZ BAND:

Specific jazz band needs will be shared with students who are taking jazz band. Though, those students should be prepared to have additional mutes, sticks/brushes, mouthpieces, and reeds specific to jazz.

### SECTION LEADERS & DRUM MAJORS

The band directors will choose section leaders through an application process. The group of section leaders will be required to attend a special leadership workshop, held before band camp. Section leaders focus on “service leadership” and are not the “boss” of the section. They assist with sectionals, setting drill, help monitor behavior of his or her section and serve as a positive role model for the band. They should be the first to learn their music, strive to improve daily, be patient with others, and be kind and respectful to everyone. Section leaders may not haze or punish members of the band. Section leaders must refer problems to the band directors.

Incoming junior and senior students interested in being drum major will audition in the spring semester. Drum majors must possess a high level of musicianship and demonstrate strong leadership skills. Drum majors follow similar roles as section leaders, and will attend all section leader meetings and camps. Drum majors are responsible for conducting the band during public performances and contests, conducting during rehearsals, managing pertinent equipment, managing sound equipment for the band director, and accepting awards at contests.

### FOOTBALL GAMES

It is our role to help contribute to the sportsmanlike atmosphere of the game. The band will perform during pre-game (National Anthem and Fight Song), during the game in the stands, and during half time. The band receives third quarter off (the boosters provide drinks). The band will march to and from the stadium as a unit.

#### *Rules for Football Games*

- Each section will be assigned a designated area to sit—members are to sit with their section.
- Only uniformed band members are allowed in the band seating area.
- No food in the band seating area.
- No un-sportsman like conduct.
- Pay attention to the game and the band director to know when and what to play. Only rehearsed and director approved stand cheers will be played.
- Cell phones should not be used during the game.
- Parents and staff may be asked to sit within the section to monitor behavior if necessary.

### COMPETITIONS

The marching band will travel to several competitions per year. It is imperative that each student is on his or her best behavior at all times. Students must treat everyone (whether they are chaperones, bus drivers, competition staff, or directors and students from other schools) with courtesy and respect.

## Rules for Competitions

- An adult chaperone will be on each bus.
- Students are not allowed on the bus during the day without a chaperone or director.
- Students will be assigned their bus and may not change buses on a trip unless a director has indicated to do so.
- Be on time. Early is on time.
- Follow the bus driver and chaperone's directions.
- Buses are to be kept clean. Make sure you remove all personal items and pick up any trash (even if it isn't yours!).
- All members are expected to ride the bus to events. Parents can sign-out their student with a chaperone after the event is over. Don't forget some competitions have finals. Students must participate in both prelims and finals.
- All school rules apply on trips.
- Only exemplary behavior is acceptable from the Neosho High School Band. Members are to be on their best behavior at all times and are expected to be courteous, friendly, and respectful to other school's bands at all times.
- Ladies and gentlemen that cannot act as such while riding together on a bus will be separated.
- No extreme noise will be tolerated on the buses or at any other inappropriate place.
- Headphones **MUST** be worn when listening to music and at a level where we don't **STILL** hear your music.
- No sprays or smells are to be sprayed on the bus.
- The purpose of the trip is to learn—when the band is not warming up or performing, students should be watching performances by other schools. Time at the buses should be kept to a minimum.

## HOTEL SITUATIONS

- Boys will be assigned to a room and girls to another. **DO NOT ENTER A ROOM THAT IS NOT YOUR'S!!!**
- Parents and students will be responsible for paying any incurred charges for damage done to rooms.
- Rooms are to be locked at all times.
- No one is to leave the hotel without the director/group. Any student leaving the premises without permission will be dealt with severely.
- Refrain from playing instruments in the room.
- Be polite and courteous to hotel staff and guests.
- Do not run or make loud noises.
- Do not leave your room a mess--clean up after yourselves!
- Students are expected to be at the right place, at the right time, ready to go!

## BAND DUES AND FEES

Marching band is a large organization with many financial needs. Because, of this we have dues that will assist financial operations. The dues help with food, cleaning, equipment maintenance, additional instructional staff, clinicians, props, hotel lodging, travel, as well as include a marching shirt as their uniform. Some students use school-owned instruments and will have an additional fee. A breakdown of all fees are listed below:

<b>Marching Band Dues</b>	<b>\$100</b>		
<i>(t-shirt, food, snacks, uniform cleaning, additional specialized instructors, props, hotel lodging)</i>			
<i>School-Owned Instrument Usage</i>	<i>\$25 single</i>	<i>\$40 dual</i>	
<i>Gloves</i>	<i>\$3 (winds)</i>	<i>\$15 (guard)</i>	
<i>Marching Shoes</i>	<i>\$5 (used winds/perc)</i>	<i>\$25 (new winds/perc)</i>	<i>\$34 (guard)</i>
<i>Other guard items:</i>	<i>\$45 (rifle)</i>	<i>\$26 (bag)</i>	
<i>Guard uniform price varies per year</i>			

Students can make a one-time payment or can split their payment over three months (August, September, and October) to cover their band fee costs. ALL FEES we ask to be paid BEFORE OCTOBER 1<sup>st</sup> for planning, however, we understand finances can be difficult. Fundraising opportunities exist throughout the year to help cover these costs as well as build up the student's account for the future. A non-refundable initial \$25 deposit is needed before May to hold their spot in the drill. That deposit goes toward the total owed and not a separate fee. Color Guard has additional items they need like, personal uniform, guard shoes, guard gloves, rifle, and personal equipment bag that the winds and percussion does not.

### LOST MUSIC/DRILL CARD

Each student will be assessed a fee of \$5 for missing or damaged music or drill. Keep all music and drill in a binder.

### SCHOOL-OWNED INSTRUMENT POLICY

Each student who uses a school-owned instrument is completely responsible for the care of the instrument. Usage fees will be assessed at \$25 for a single use instrument or \$40 for dual use. However, any damage caused to the instrument while in the students possession (bumps, dings, dents, scratches, scrapes, misalignment, missing or broken parts/mouthpieces), will be the DIRECT RESPONSIBILITY of the students/parents. Students will be solely responsible for keeping the instrument in the excellent condition in which it was given to them. An instrument check-out form must be filled out, signed, and on file with the director BEFORE receiving an instrument. This form is included.

### LETTERING

Students can earn a letter or bar in band each year. Students can keep track of points throughout the year. They will need to turn those in during the spring where the directors will tally and approve points they have earned. Letters and bars will be presented at the awards concert in the spring.

### ADVANCED BAND / ADVANCED JAZZ BAND (HONORS CREDIT)

Senior students can earn an honors credit in band by completing a variety of tasks. From tutoring band students at the junior high and middle school to transcribing solos to earning recognitions in honor ensembles. There are multiple paths available to earning honors credit in band for seniors. A list of those tasks and how to complete the band honors credit requirement will be shared with seniors during the first week of school.

# How to access Charms Account information

- Log on to [www.charmsoffice.com](http://www.charmsoffice.com)
- Locate the “PARENT/STUDENT LOGIN” section of the web page.
- Login to your child’s program account using the following login: **NeoshoHSBand**
- This will bring up the main parent page. This will allow you to look at your child’s program’s **public calendar, event list, handouts and other files**.
- Clicking on an event on the calendar brings up the details for that event, such as times, attendance requirements and equipment/uniform necessities. Clicking on “event list” puts all of the calendar information in a list form for easy printing.
- When you enter your child’s student ID NUMBER, \_\_\_\_\_ another more detailed screen appears with even more options to view your student’s uniform assignments, music assignments, financial records, forms and inventory. Enter your child’s ID FIRST – then you may create your own, unique password by clicking on the “**keys icon**”
- Two areas in which you can help the director maintain his/her records:
  - **Student information form** – if the director has allowed it, you may help make changes to your child’s **student information page** (such as updating phone numbers and email addresses if they change) to help the teacher communicate with you more effectively.
  - **Credit card payments for fees, trips and deposits to your student’s account.** If the director has created a **PayPal account** for the booster club or school activity account, you may pay for your child’s fees or trips easily with a credit card.
- Most importantly, the parent page assists both you and the teacher to communicate with each other.
- You will also see links to **enter Practice Logs**, **view Grades**, and use the **Recording Studio** if the teacher has enabled these options.
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## Request for an Excused Absence

from a performance, rehearsal, or event

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Today's Date: \_\_\_\_\_

Performance and Conflict Date: \_\_\_\_\_

State completely the reason for this request:

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Attendance at all events has a direct effect on your grade. To be considered, this request must be submitted as soon as the conflict is known, but no later than **TWO WEEKS** before the conflict date, and must meet criteria for an excused absence. Remember, communication is key, and we need to work together!

Action:                      Excused \_\_\_\_\_                      Unexcused \_\_\_\_\_

### Performance Responsibilities

1. Students are required to attend ALL performances, to be on time, and to stay for the entire performance, rehearsal, or event.
2. Work is NOT a legitimate excuse to miss a performance, rehearsal, or event!
3. Under special circumstances (some school activities) a student may petition the director two or more weeks prior to the performance, rehearsal, or event to be excused from, arrive late, or leave early. IF EXCUSED, the student is responsible for making arrangements to earn lost points.
4. An unexcused absence from a performance, rehearsal, or event will result in earning zero points for the event and/or other consequences to be decided by the director.



## SCHOOL-OWNED BAND INSTRUMENT USAGE AGREEMENT

To the Parent/Guardian of \_\_\_\_\_.

Your child has been chosen to play a school-owned instrument based on one or more of the following criteria: musical ability, academic achievement, superior citizenship, and instrumentation needs. Your student is among a highly select group that is greatly depended upon. It is vitally important to the future of the Neosho High School Band that these students continue to achieve musical performance at the highest level.

The instrument usage fee of (single instrument \$25) or (dual instrument \$40) per year, goes towards the cost of summer cleaning, periodic overhaul and normal wear. This fee is absolutely necessary to maintain a playable instrument for your child. However, any damage caused to the instrument while in the student's possession; such as bumps, dings, dents, scratches, scrapes, misalignment, missing or broken parts/mouthpieces, will be the **DIRECT RESPONSIBILITY** of the students/parents. Students will be solely responsible for keeping the instrument in the excellent condition in which it was given to them.

Therefore, it is extremely important that no one other than the assigned student, or a director, be allowed to handle the instrument while signed out and in the student's possession.

Students may use a school instrument until they graduate, under the following conditions:

- 1) Earns a grade of "70" or higher each quarter in band.
  - 2) Takes the utmost care in maintaining the condition of the instrument.
  - 3) Returns the instrument, mouthpiece and case in excellent playing condition.
  - 4) Is completely responsible for the instrument's safe-keeping and use while checked out.
- Please return this Instrument usage form with the selected fee to a director *before* checking out an instrument.

\*The usage fee is due at the beginning of the school year when the instrument is assigned.

If you have further questions, please feel free to contact the Band Directors at school  
(417) 451-8674

DATE: \_\_\_\_\_

I understand and agree to the terms of this Band Instrument Usage Agreement.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Student Signature /ID #

Director Use Only  
Instrument Serial # \_\_\_\_\_

## Neosho Bands Medical Release Form

Student Name \_\_\_\_\_ Grade \_\_\_\_\_  
Last First Middle

Birthdate \_\_\_\_/\_\_\_\_/\_\_\_\_ Phone \_\_\_\_\_  
M D Y home work

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### *PLEASE COMPLETE EMERGENCY CONTACT INFORMATION*

PARENT/GUARDIAN \_\_\_\_\_/\_\_\_\_\_  
Father Mother

Place of Employment \_\_\_\_\_/\_\_\_\_\_  
Father Mother

Contact Number \_\_\_\_\_/\_\_\_\_\_  
Father Mother

Do you have health/accident insurance? YES ☐ NO ☐

Company \_\_\_\_\_ Policy# \_\_\_\_\_

Subscriber Name \_\_\_\_\_ Other Info \_\_\_\_\_

(Please attach a copy of your insurance card to this form)

Doctor \_\_\_\_\_ Dentist \_\_\_\_\_  
Name Phone Name Phone

Is your child currently on any regular medication? YES ☐ NO ☐

If yes, please bring the medication in the original pharmacy labeled bottle with the physician's instructions and/or administration on the label, and sign the request for the designated school district personnel to give this medication according to physician's orders.

Name of medication: \_\_\_\_\_ Dosage: \_\_\_\_\_

Reason for medication: \_\_\_\_\_ Time to give: \_\_\_\_\_

I request that a Neosho director or adult chaperone administer the above medication.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## ***Medical History***

### **Student Has:**

Asthma? YES ☐ NO ☐ Diagnosed by a doctor? YES ☐ NO ☐

Carries inhaler? YES ☐ NO ☐

Special Instructions:

Allergies? YES ☐ NO ☐ To drugs, food, insects, pollen? Please List

Has this required emergency action in the past? YES ☐ NO ☐

Is medication required? YES ☐ NO ☐ Please list:

Sting Allergies? YES ☐ NO ☐ Describe reaction

Difficulty breathing? YES ☐ NO ☐

Need Emergency Medication? YES ☐ NO ☐ Please list

Diabetes? YES ☐ NO ☐ Take insulin? YES ☐ NO ☐

Daily testing? YES ☐ NO ☐ Daily snacks? YES ☐ NO ☐

Special Instructions

Seizures? YES ☐ NO ☐ Describe seizures

Date of Last Seizure

Special Instructions

Phys. Cond. YES ☐ NO ☐ Describe Restrictions

Chronic Illness YES ☐ NO ☐ Describe Restrictions

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

In case of accident or illness, if the parents, legal guardians and other designated persons cannot be contacted, I hereby authorize the designated sponsor or chaperone of the Neosho School District to take my child to the nearest physician or hospital and I authorize the attending physician to administer appropriate treatment. I also give my permission for the above named student to receive medication and treatment as needed. I have carefully completed the medical history on this form and have listed all known allergies and/or physical conditions. I have read and completed this form and verify that the information provided is correct.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Neosho Bands Lettering Form

**Name:** \_\_\_\_\_

Freshman Band Member	25 pts	_____
Sophomore Band Member	50 pts	_____
Junior Band Member	75 pts	_____
Senior Band Member	100 pts	_____
District Honor Band	35 pts	_____
District Honor Band Alternate	20 pts	_____
District Honor Band Audition (do not mark if member or alternate)	15 pts	_____
All-State Band Member	100 pts	_____
SWMMEA Directors Choice Band	10 pts	_____
4-State Honor Band	10 pts	_____
MU Junior Band	10 pts	_____
Wildcat Pride Marching Band	20 pts	_____
Band Camp <i>Perfect Attendance</i>	15 pts	_____
Jazz Ensemble / Jazz Combo	15 pts	_____
Club Ensemble ( <i>must meet minimum performance requirement</i> )	5 pts	_____
Solo/Ens. Participant (do not add if you received a I rating)	10 pts	_____
Solo/Ens. Div. I Rating	25 pts	_____
State Solo/Ens. Participant (do not add if you received a I rating)	20 pts	_____
State Solo/Ens. Div. I Rating	35 pts	_____
Show Choir Band Member	10 pts	_____
Ambassador/Librarian/Work Crew	15 pts	_____
Section Leader/Drum Major/First Chair	5 pts	_____
Pepcats (5 points per game)	5/game	_____
Other _____		_____
(describe director approved point awarded event)		(total approved)

**100 points needed for Letter or additional bar.**

**Total** \_\_\_\_\_

Award Needed (Circle One)

Letter

Bar

100 points needed for letter or additional bar. 80 points and higher can receive a 'provisional letter'. If a student who receives a 'provisional letter' meets lettering requirements the following year then they will receive a letter and a bar the following year. Additional points can be rewarded, by student request, and at the discretion of the director. All forms must be filled out and turned in prior to the spring awards concert to be recognized during the event, or by the end of the school year to receive the award.

## Information/signature sheet

Please return this sheet by Friday, September 1st, acknowledging that you received this information and know that the high school band handbook is available online. You may also request your own personal copy of the 2023-24 Neosho High School band handbook by emailing the director.

### PLEASE PRINT CLEARLY

Student's name\_\_\_\_\_

Parent/Guardian's name(s)\_\_\_\_\_

\_\_\_\_\_

Daytime Phone Number\_\_\_\_\_

### Parent Email Address

\_\_\_\_\_

\*Please make sure this email is accurate, easy to read, and is where you would like to receive updates.

The hand book is available on the website below:

<https://www.neoshoband.com>

By signing this, I acknowledge that I have read the band handbook and looked over the calendar on the website. I have made note of all performance dates and agree to follow the policies and procedures outlined within.

Parent Signature\_\_\_\_\_ Date\_\_\_\_\_

Student Signature\_\_\_\_\_ Date\_\_\_\_\_